# Request for Temporary Exit from Japan

Please submit this form to JUSEC <[program@fulbright.jp](mailto:program@fulbright.jp)> at least 2 weeks prior to your departure date.

|  |  |
| --- | --- |
| Date: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Grantee:** |  | | |
| **Grant Year:** |  | **Category:** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Period of absence**: |  | days, from |  | to |  |

(departure date from Japan) (return date to Japan)

|  |  |
| --- | --- |
| Destination: |  |

Purpose(s):

|  |
| --- |
|  |

Contact information during above period in case of emergency:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |  | Relationship to you: | |  |
| Phone: |  | E-mail: |  | |

------------------------------------------------------- do *not* detach -------------------------------------------------------

## The Japan-United States Educational Commission

Room 207, Sanno Grand Bldg.**,** 2-14-2 Nagata-cho, Chiyoda-ku, Tokyo 100-0014

program@fulbright.jp

|  |  |  |  |
| --- | --- | --- | --- |
| To: |  | Date: |  |

From: Executive Director, JUSEC

Subject: Temporary Exit from Japan

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ☐ | This is to acknowledge receipt of your notice of proposed absence for | | | | |  | days |
| from Japan from |  | to |  | , and confirm that | | |
|  | (departure date from Japan) | | (return date to Japan) | | | |
| there will be no deduction in your grant. | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ☐ | This is to acknowledge receipt of your notice of proposed absence from Japan for | | | | | |
|  | days from |  | to |  | , and to inform |
|  | | (departure date from Japan) | | (return date to Japan) | |
| you that there will be a modification in your grant benefit as follows: | | | | | |

cc: Administrative Director