# Request for Temporary Exit from Japan

Please submit this form to JUSEC <program@fulbright.jp> at least 2 weeks prior to your departure date.

|  |  |
| --- | --- |
| Date: |  |

|  |  |
| --- | --- |
| **Name of Grantee:** |  |
| **Grant Year:** |  | **Category:** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Period of absence**:  |  | days, from |  | to  |  |

 (departure date from Japan) (return date to Japan)

|  |  |
| --- | --- |
| Destination:  |  |

Purpose(s):

|  |
| --- |
|  |

Contact information during above period in case of emergency:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Relationship to you: |  |
| Phone: |  | E-mail: |  |

------------------------------------------------------- do *not* detach -------------------------------------------------------

## The Japan-United States Educational Commission

Room 207, Sanno Grand Bldg.**,** 2-14-2 Nagata-cho, Chiyoda-ku, Tokyo 100-0014

program@fulbright.jp

|  |  |  |  |
| --- | --- | --- | --- |
| To: |   | Date: |  |

From: Executive Director, JUSEC

Subject: Temporary Exit from Japan

|  |  |  |  |
| --- | --- | --- | --- |
| ☐ | This is to acknowledge receipt of your notice of proposed absence for |  | days |
| from Japan from |  | to |  | , and confirm that |
|  | (departure date from Japan) | (return date to Japan) |
| there will be no deduction in your grant. |

|  |  |
| --- | --- |
| ☐ | This is to acknowledge receipt of your notice of proposed absence from Japan for |
|  | days from |  | to |  | , and to inform |
|  | (departure date from Japan) | (return date to Japan) |
| you that there will be a modification in your grant benefit as follows: |

cc: Administrative Director